

REQUIRED KNOWLEDGE, ABILITY AND SKILLS:

- 1. Successful completion of Grade 12 with course emphasis on bookkeeping practices and procedures plus a B. C. Foodsafe Certificate.
- 2. One (1) year experience in a commercial cooking or baking establishment with training in its operation, methods and equipment including experience in the administrative/clerical field and demonstrated ability to perform basic bookkeeping or equivalent training and experience.
- 3. Ability to operate a cash register.
- 4. Ability to communicate and function effectively and harmoniously in a student/teaching environment.
- 5. Sufficient physical strength, health and coordination to perform a variety of moderately heavy physical and manual tasks.
- 6. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.

JOINT COMMITTEE MEMBER'S SIGNATURES:
