

**SCHOOL DISTRICT #42
Maple Ridge - Pitt Meadows**

JOB DESCRIPTION

JOB TITLE:	Aboriginal Cultural Mentor	DATE:	February 2010
		REVIEWED:	June 2015
PAY GRADE:		LOCATION:	District Wide

JOB SUMMARY: The Aboriginal Cultural Mentor implements an Aboriginal cultural program to students and school staff that focuses on an awareness of Aboriginal, Métis and Inuit cultural activities and knowledge. Aboriginal cultural programs are intended to enhance the school-based curriculum and provide increased opportunities for cultural awareness, appreciation and understanding to the school and local community.

DUTIES:

1. Develops a positive working relationship in the primary role as a cultural resource person displaying trust, consistency, stability and positive role modeling with staff, students and their families.
2. Instructs and supervises students on a one-to-one, small group or class basis in the development of cultural skills and knowledge.
3. Assists in developing, planning, adapting and implementing individual and group cultural activities for students to help build students' knowledge, skill-level and self-esteem.
4. Plans, coordinates and delivers after school cultural workshops - one or more per week.
5. Acts as a liaison between the Aboriginal Education Department and schools, other agencies and the student's home.
6. Meets regularly with the Aboriginal Department to discuss student concerns, programs, etc., and to receive guidance on unusual circumstances.
7. Assists in the maintenance of records appropriate to the various programs; monitors student attendance at after school cultural workshops.
8. Attends department and staff meetings as well as professional development as required.
9. Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this position.

REQUIRED KNOWLEDGE, ABILITY AND SKILLS

1. Successful completion of Grade 12 and one year post-secondary education in First Nations Culture or equivalent experience.
2. Demonstrated skills and abilities to provide cultural workshops and activities.

3. Current Standard First Aid/CPRC certification.
4. Two (2) years experience maintaining effective working relationships with members of the aboriginal community.
5. A proven interest in, and experience/ability to work with, students of aboriginal origin.
6. Knowledge and expression of the local aboriginal culture, heritage and value systems.
7. Knowledge of the effects on aboriginal students of cultural differences.
8. Demonstrated ability to communicate effectively and function harmoniously with staff, students, parents, visitors, and the aboriginal community.
9. Good nurturing skills in order to develop a helping relationship with students while maintaining behaviour standards.
10. Flexibility and patience in order to work effectively with students of a variety of abilities, behaviours and maturity.
11. Good observation skills and the ability to keep accurate notes and records.
12. A willingness to participate in related in-service training.
13. Demonstrated ability to work independently or as part of a team.
14. Demonstrated ability to exercise mature judgment and initiative.
15. A valid B.C. Driver's License.

JOINT COMMITTEE MEMBER'S SIGNATURES:

	
	