

SCHOOL DISTRICT #42
Maple Ridge - Pitt Meadows

JOB DESCRIPTION

JOB TITLE: Child & Youth Care Worker

DATE: November 2011

REVISED: February 14, 2014

PAY GRADE:

LOCATION: District Wide

JOB SUMMARY: As part of a multi-disciplinary team, will assist with the implementation of universal, targeted, and intensive supports to foster social/emotional learning within school communities in collaboration with the school-based team, under the direction of the counsellor, support teacher and classroom teacher, and under the supervision of the site-based administrator. Works with students individually or in groups during and/or outside school hours, on school premises, in students' home and in the community, as determined by their site-based supervisor. The job will vary according to the school context and needs of the environment.

DUTIES:

1. Develops a positive working relationship that is based on trust, consistency and stability with students and their family members, while maintaining professional boundaries.
2. Demonstrates positive role modeling with students and parents.
3. Collaborates with school-based teams in planning, implementing, monitoring and maintaining individual and/or group programs that support positive behaviour, communication, emotional and social skills development and work experience.
4. Assists in the development and implementation of positive behaviour plans and/or individual education plans.
5. Provides advice and guidance to students, individually and in groups, and to parents. May refer students and/or parents to other appropriate internal or external resources or community agencies for additional help. In consultation with the Principal or school-based team, supports students and families in establishing, maintaining and achieving goals in home and community to encourage positive social and emotional development.
6. Maintains liaison between home, school and community agencies.
7. Plans, monitors and implements school-wide activities and programs in support of students' social/emotional well-being. Assists in the planning and organizing of field trips, class meetings and special events.
8. Assists in the maintenance of records appropriate to the various programs; monitors student attendance, follows up and actively addresses issues related to student absenteeism.
9. Provides consultation and support to school based team and others, sharing areas of expertise.

10. Attends scheduled staff, site-based team and other scheduled meetings as required by the Principal or their designate. May be required to participate on community and district committees.
11. May provide transportation for students.
12. Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this position.

REQUIRED KNOWLEDGE, ABILITY AND SKILLS:

1. Successful completion of Grade 12 plus completion of the Child/Youth Care Worker Diploma program or equivalent experience.
2. Six (6) months of practical experience working directly with at-risk students.
3. Ability to work harmoniously as a member of an multi-disciplinary team.
4. Ability to work without direct supervision and to communicate effectively within a work environment requiring a high degree of courtesy, tact and maintenance of confidentiality.
5. Conflict resolution and life skills training.
6. Ability to intervene and diffuse potentially dangerous situations inline with District protocols, requiring successful completion of the Non-Violent Crisis Intervention training.
7. Current knowledge of applicable social service agencies, programs, and school and community resources.
8. A valid B. C. driver's license.

N.B. Some positions require a working knowledge of First Nations' cultures and experience in dealing with First Nations' youth.

JOINT COMMITTEE MEMBER'S SIGNATURES:

	
	